



Getting started with CtrlLayers

Installing CtrlLayers
Using the CLM
Understanding the Ctrl Menu
Working With CtrlLayers



Thank you for choosing CtrlLayers

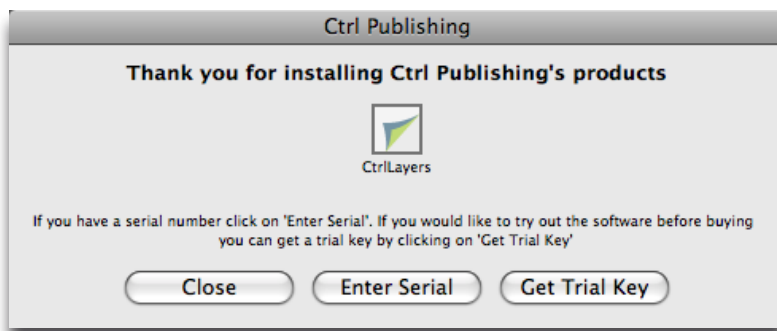
CtrlLayers is a plug-in for InDesign users that require a smart and clever solution to expand their usage of working with layers. Art directors and graphic designers will, at an early stage in a project for example, be able to split a layer into new document and put translators to work. They can then, later on, bring back the layer without worrying about how it will fit with the content.

Support and other questions

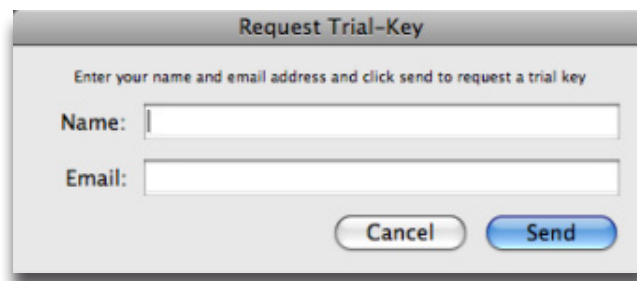
You can e-mail productsupport@ctrlpublishing.com with questions, problems, if you have ideas on how we can make our products better, or if you have any other comments.

Installing CtrlLayers

1. Make sure that Adobe InDesign is not running on your computer.
2. Start the CtrlLayers installer, and follow the instructions to complete the installation.
3. Once the installation is complete start InDesign.
4. After your "host" application has started you will be greeted by the following window requesting you to choose one of the following options Close, Enter Serial or Get Trial Key.



5. If you would like a 30-Day Trial. Click on the "Get Trial Key", and a new dialogue will appear.

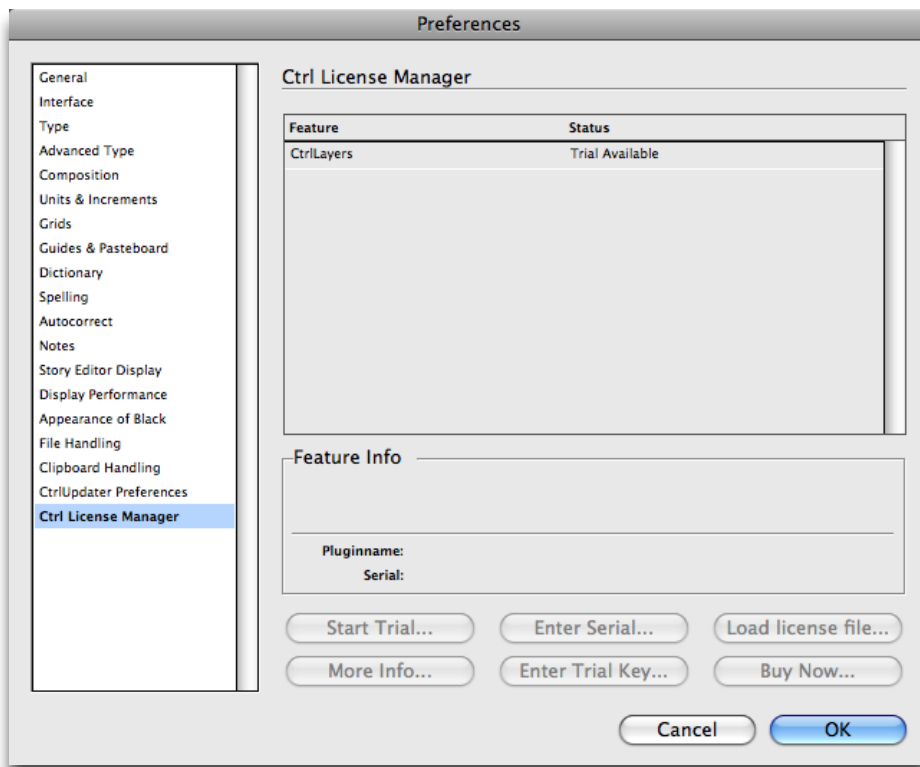


6. Complete the "Get Trial Key" procedure by filling in your information and click "Send" Within a few minutes you will receive an e-mail from us with your 30-Day Trial Key. Proceed to the next page for further instructions.

Using the CLM (Ctrl License Manager)

The CLM handles your licensing or trial period for your Ctrl plug-ins, you can access the CLM in the main menu next to “Help”. Go to “Ctrl” and choose “Register..”. Or you can go to Preferences and choose Ctrl License Manager

If you choose “Enter Serial” (described on the previous page) you should already see the CLM panel on you screen. If you chose to get a 30-Day Trial Key and have received you Trial Key by e-mail, you need to access the CLM to start you trial.

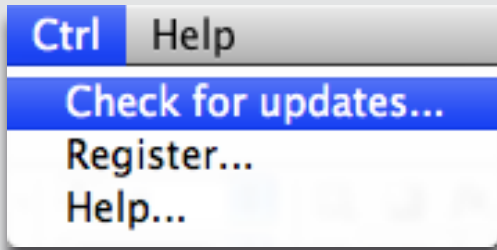


- Click “Enter Serial” to enter you purchased CtrlLayers license key. After entering your License Key, CLM will confirm your version of CtrlLayers to be licensed.
- Click “Start Trial” to enter your 30-Day Trial Key to start you trial. After entering your Trial Key, CLM will confirm that CtrlLayers is active for 30 days.
- “Load license file..” is not relevant for non-promotional sales.

Enjoy CtrlLayers

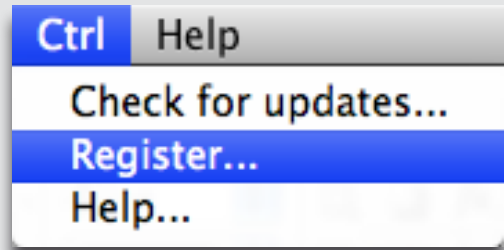
Overview

Understanding the Ctrl Menu



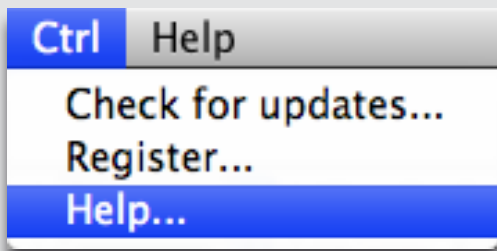
- Check for updates...

You can check to see if any updates are available for CtrlLayers by selecting this option. It is always wise to keep your plug-ins up to date to ensure that they include the most recent build of the software.



- Register...

Selecting the “Register..” option will open the CLM (Control License Manager) where you can upgrade your copy of CtrlLayers, purchase licence keys etc. The CLM can also be accessed via the main Preferences menu.



- Help...

Selecting the “Help” option will take you to the on-line support pages for CtrlLayers.

Working With CtrlLayers

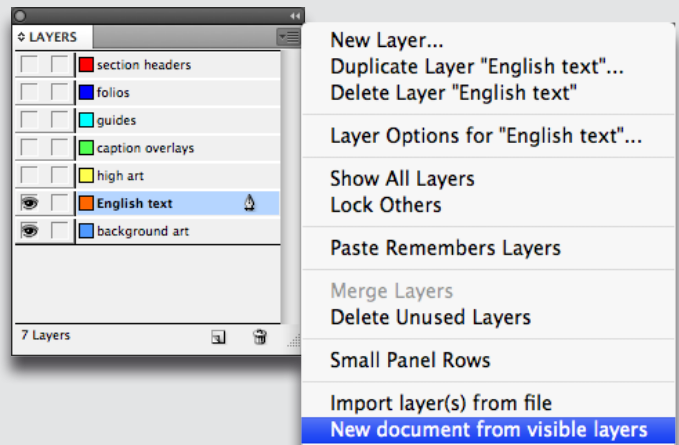
After installing CtrlLayers you will find two new options in you InDesign layers panel.

New document from visible layers

First, make sure the layers you would like to include in the new document are visible, hide all layers you do not want to be included.

Select the “New document from visible layers” option from InDesign’s Layers panel. A new document will be created ready for use.

In this example a user has chosen to create a new document with background art and the English text, this document is then handed over to a translator that will translate the text to German.

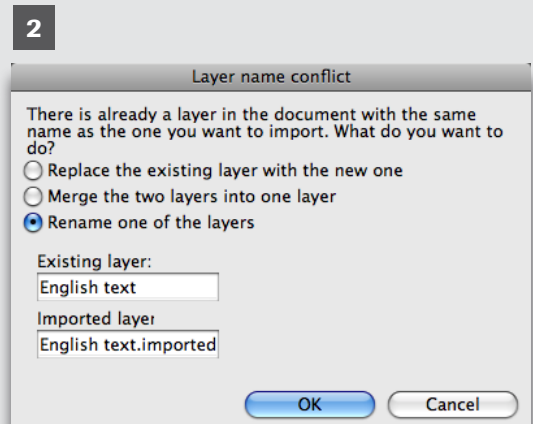
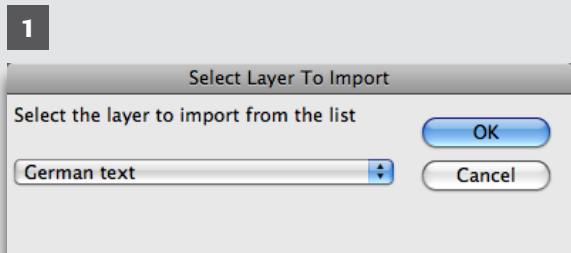
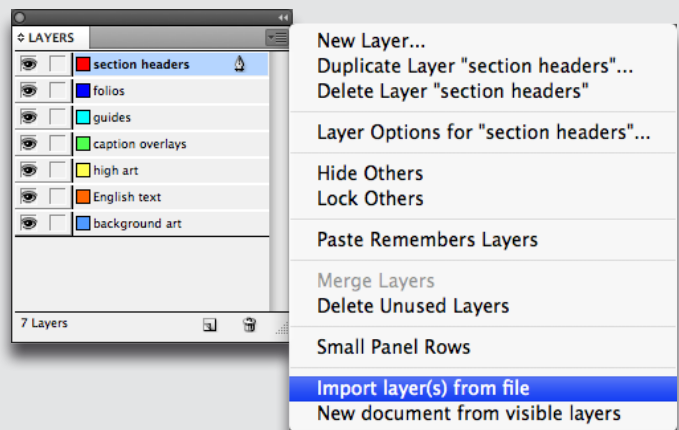


Import layer(s) from file

With any document open, select the “Import layer(s) from file” option in the InDesign Layers panel. A browser window will open and let you choose the InDesign file you would like to import the layer from.

In this example the user chooses to import the layer that contains the translated text named “German text”. (fig.1)

If the layer you are about to import has the same name in the destination file, a dialog will open allowing you to resolve the conflict (fig.2).



System Requirements

CtrlLayers is a plug-in for Adobe InDesign. Current users of InDesign CS3, CS4, CS5 or CS5.5 can immediately benefit from CtrlLayers without any additional modifications to their system.

For system requirements regarding Adobe InDesign, please visit:
<http://www.adobe.com>

Please note that our plug-ins are Adobe CS version specific, this means, that if you buy a CS4 plug-in it will not work with newer or older versions. If you buy a new version of CS you will need to buy an upgrade of our plug-ins as well.